

# Single topic Podcast Outline

Podcast about a Specific Topic (1 topic of focus for show)

- 1. Show introduction as a 'teaser': 30-60 seconds long**
  - a. Who you are,
  - b. What you're going to talk about:.
  - c. Include your "tagline"

(Your teaser intro should get listeners interested and wanting to hear more)
- 2. Intro music jingle: 30 seconds**
  - a. Must fit with topic
  - b. Must be within copyright guidelines
- 3. Main topic segment overview and reasoning: 5 minutes in length**
  - a. Segment name
  - b. Segment writer
  - c. Main idea of segment
- 4. Segment ONE : 1 to 5 minutes long**
  - a. Clear connection to main topic made in intro to segment
  - b. End segment with a lead into segment 2
- 5. Segment TWO: 1 to 5 minutes long**
  - a. Clear connection to main topic & Segment 1
  - b. End segment with lead into segment 3
- 6. Segment THREE: 1 to 5 minutes long**
  - a. Clear connection to topic and Segments 1 & 2
  - b. End with lead into summary
- 7. Summary of segments : 2 to 5 minutes long**
  - a. Overview revisited
  - b. How everything fits together
  - c. Your thoughts and reflections
- 8. Closing remarks**
  - d. thank the audience for listening
  - e. thank guests (1-2 minutes long)
  - f. Close of with 'tagline' and school name
- 9. Closing music jingle (suggest same as Intro music jingle): 30 -60 seconds**